IN FULL PARTNERSHIP WITH JOLIET JUNIOR COLLEGE

Dear Prospective Student:

We are pleased to announce that Morris Hospital & Healthcare Centers In partnership with Joliet Junior College will be administering a paramedic education program. The paramedic program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). The program is 11 months in duration and begins on Tuesday August 22, 2017 and ends on Thursday July 19, 2018. Classes will be held in the JJC EMS classroom (U1021) at the main JJC campus on Tuesday and Thursday evenings from 6:00pm-10:00pm and may occasionally meet at other disclosed dates and times as needed. The entire calendar for the program is provided at orientation Thursday August 17, 2017.

PROGRAM INFORMATION YOU NEED TO KNOW BEFORE YOU APPLY!

WHO IS ELIGIBLE TO APPLY?
The following is required to be eligible to apply for the Paramedic Education Program:

1. Must be 18 years of age or older.
2. Must have a current Illinois EMT license AND a current AHA Healthcare Provider CPR card attached to the application. (If you are an EMT student who has just graduated in spring of 2017, you must submit documentation of passing the IDPH State licensing exam OR NREMT certification exam by July 15, 2017. The EMT license must be provided before the first day of class).
3. No history of a felony conviction or any disqualifying misdemeanors (as defined by IDPH CNA licensure and JJC and includes any DUI).
4. Ability to meet the technical performance standards of:
   - Auditory – hear a blood pressure, lung sounds and verbal information without reading lips.
   - Motor – lift, carry and balance with 1 partner a patient of 150lbs
   - Visual – 20/30 vision in 1 eye with color discrimination of red, amber and green and interpret diagnostic information, such as ECG’s, graphs and charts
   - Somatic/Psychomotor – sensation for pressure, temperature and pain and agility to perform psychomotor skills
   - Social/Affective – ability to use good judgment in stressful situations
   - Cognitive – ability to classify, measure, analyze and critically think in a timely manner
5. Documentation of current health insurance.
6. Must have high school diploma/GED.

WHAT IS THE APPLICATION PROCESS? HOW ARE CANDIDATES ACCEPTED?
The following application process must be completed to be eligible for acceptance into the program:

1. Submission of a thoroughly completed application by 3:30pm on June 1, 2017, with documents attached, delivered in person to the main JJC campus. Go to Courtney DeBoer in the Emergency Services Office U1002K of the Health Professions Building. Office hours are M-F 8:30am to 3:30pm. Park in lot E-6 and follow the main hallway straight to the last door on the left.
2. Successful completion of the Pre-Entrance Written Exam on EITHER Wednesday June 14th, 2017 at 10am OR Thursday June 15th, 2017 at 6pm. See attachment with exam location and directions. A minimum score of 80% is required to be eligible for continuing in the pre-entrance process. Exam scores are not provided or released. All components of the EMT DOT National Education Standards and current AHA guidelines are covered in this comprehensive, 150 question multiple-choice exam.
3. Proof of eligibility for preference points for the pre-entrance process if applicable.
Applicants will be notified of acceptance or non-acceptance into the program via email correspondence AND by U.S. Postal Service. Please make certain you print clearly and that all information is correct on the application. All determinations of student qualifications are final. No exam scores or point rankings are released.

WHAT DOCUMENTATION IS REQUIRED TO BE CONSIDERED A COMPLETE APPLICATION?

Please attach the following:

1. Copy of both sides of your current AHA CPR Healthcare Provider card.
2. Copy of your EMT license (or if a new EMT graduate, documentation of successfully passing the Illinois licensing exam or NREMT certification exam).
4. Copy of your high school diploma/GED.
5. On the Autobiography Form provided, hand write a brief autobiography of why being a paramedic is important to you, why you are choosing EMS as a profession, and why you feel you will be successful in the program.
6. **To receive education points:** A copy of your associates or bachelor’s degree diploma.
7. **To receive college level Anatomy & Physiology points:** Provide a copy of your college transcripts showing credit for a college level A & P or Human Body Structure & Function or equivalent attached to your application.
8. **To receive military points:** Provide documentation of status as an active duty enlisted/reserve or if a veteran, documentation of honorable discharge (DD214).
9. **To receive points as an employed EMT or healthcare provider:** Letter on company letterhead from your employer verifying that you are employed as an EMT. Your supervisor will be contacted for verification of employment.
10. Proof of current health insurance (front and back of insurance card).
11. Passport style photo attached to application.
13. Completed recommendation form provided.

WHAT HAPPENS NEXT IF I AM ACCEPTED?

Once accepted into the program, you will receive information on completing the following:

1. General health examination and drug test with the Morris Hospital & Healthcare Centers Occupational Health Department. No personal physician examinations are accepted. The cost of this examination is the responsibility of the student. If your required vaccinations need to be updated, additional fees will apply. Scheduling information is provided upon acceptance.
2. Complete registration by going to the main JJC campus to register for EMS 215 with Courtney DeBoer in the Emergency Services Office U1002K of the Health Professions Building. Office hours are M-Th 8am to 3:30pm. Park in lot E-6 and follow the main hallway straight to the last door on the left. During registration you will be required to complete the Illinois State Police Background Check form and pay the $25 fee for the background check to be completed. Results of the background check will go directly to the administrative faculty of the program. You will not get the results back yourself.
3. Attend the **MANDATORY** orientation on **Thursday August 17, 2017 at 6pm in the U1021 EMS classroom at the JJC main campus.**

WHAT IS THE PROGRAM TUITION?

1. The cost of the program is approximately $5047.00 (based upon March 2017 tuition rates). This tuition is subject to change and does **NOT** include the required uniform, FISDAP clinical scheduling fees or textbooks. A list of required textbooks will be provided in the acceptance letter. Financial aid and scholarship links:

http://www.jjc.edu/financial-aid/Pages/default.aspx; http://www.jjc.edu/scholarships/Pages/default.aspx

The approximate payment dates and estimated amounts are listed below:

- **$1280.** due to JJC by July 28, 2017
- **$2030.** due to JJC by December 1, 2017
- **$1737.** due to JJC by May 1, 2018

WHAT ADDITIONAL INFORMATION IS IMPORTANT TO KNOW?

1. The program has instituted a Pre-Entrance Candidate Applicant Points System to rank student’s pre-entrance scores. This process is an objective assignment of weighted points. Attached is a copy of the possible points to be awarded. The Morris Hospital/IJC EMS Academy desires candidates who have the greatest potential for the knowledge, skill and discipline to successfully complete the program. Please note, it is **NOT** mandatory to be currently employed as an EMT, have an associates or bachelor’s degree, be affiliated with a Morris Hospital EMS System Agency, have graduated from a Morris Hospital or JJC
EMT program, have college level A&P or served in the military. All of these criteria are designed to help you be more competitive in a program that has limited seating.

*Morris Hospital & Healthcare Centers and Joliet Junior College do not discriminate in the selection of applicants based on race, creed, religion, sexual orientation or gender.*

If you have questions about the program or application process, please feel free to contact us:

Ed Ludwig  
EMS Education Coordinator  
Morris Hospital & Healthcare Centers  
eludwig@morrishospital.org  
Ph. # 815-705-7180

Charlotte Garrabrant  
EMS Program Coordinator  
Joliet Junior College  
cclark@jjc.edu  
Ph. # 815-280-2356

Thank you for choosing Morris Hospital & Healthcare Centers and Joliet Junior College for your choice in paramedic programs.

**APPLICATION DEADLINE is no later than 3:30pm on June 1, 2017. NO INCOMPLETE OR LATE APPLICATIONS ARE ACCEPTED.**

Sincerely,

Sean Atchison  
Dr. Sean Atchison, D.O.  
Medical Director  
Morris Hospital & Healthcare Centers

Robin Stortz  
EMS System Manager  
Morris Hospital & Healthcare Centers

Ed Ludwig  
EMS Education Coordinator  
Morris Hospital & Healthcare Centers

Mary Beth Luna  
Dr. Mary Beth Luna, Ph.D.  
Dean, Health Professions & Emergency Services  
Joliet Junior College

Charlotte Garrabrant  
EMS Program Coordinator  
Joliet Junior College

Duane Stonich  
Health and Public Services Department Chair  
Joliet Junior College
Morris Hospital & Healthcare Centers
Paramedic Education Program

Pre-Entrance Candidate Application Ranking

Point System
Paramedic student candidates of the Morris Hospital & Healthcare Centers Paramedic Program will be considered for acceptance through a weighted score made up of the following factors:

<table>
<thead>
<tr>
<th>Weighted Factors</th>
<th>Award of Points</th>
<th>Total Possible Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-entrance Written Exam Score:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>95% and Higher</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>88%-94%</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>80%-87%</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>College Level A&amp;P:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anatomy &amp; Physiology</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Human Body Structure &amp; Function</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>EMT Graduate of Morris Hospital or Joliet Junior College</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>College Education:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bachelor’s Degree</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Associates Degree</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Active Military/Reserves OR Honorably Discharged Veteran</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Currently employed as an EMT</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Affiliated with a Morris Hospital EMS System Agency</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>TOTAL POINTS POSSIBLE</td>
<td></td>
<td>15</td>
</tr>
</tbody>
</table>
Morris Hospital & Healthcare Centers/Joliet Junior College – EMS
ACADEMY Tuesday/Thursday 2017-2018 PARAMEDIC EDUCATION PROGRAM
APPLICATION
PLEASE PRINT CLEARLY

Name ________________________________  ________________________________  ________________________________

Home Address
__________________________________________

City________ State______ Zip Code________ Driver’s License # ________________________________

Date of Birth__________  Age________

Home Phone: (____)__________  Cell Phone (____)__________  Wk Phone (____)__________

Email Address
__________________________________________  Marital Status____S____M____D____W

IDPH State EMT License # ________________________________  Date of Expiration ____________________

NREMT Certification # ________________________________  Date of Expiration ____________________ (if applicable)

Primary Occupation__________________________  Employer ________________________________

Employer Address
__________________________________________

Street __________  City __________  State __________  Zip Code __________

EDUCATION

High School Name and Year Graduated__________________________or GED__________________________

College/University Name____________________________________  Degree __________________________

Completed College Level A&P?________Yes________No  Course Number: __________________________

Agency/Institution/Hospital Name of EMT Program you completed____________________________________

Date Completed__________________________EMT Course Lead Instructor Name__________________________

Attach Passport Style Photo Here (Head Shot Only)
Have you ever attended a Paramedic Program before? _______Yes_______No  If yes, where? ____________________________

Reason you did not complete the program: ____________________________________________________________

**EMT FIELD EXPERIENCE**

I am currently working as an EMT _____Yes - Start Date_____________________or _____No

EMS Agency Employer_________________________________________  Main Office Location__________________________
Supervisor/EMS Coordinator______________________________  Contact Number:______________________________

**OTHER EMT EXPERIENCE** (if applicable)

EMS Agency_____________________________  Location_____________________________

Length of Service_________________________  Supervisor____________________________

Have you ever been placed on probation or had your EMT license suspended? _______Yes_______No
If yes, what EMS System:_______________Please explain why:_____________________________________________________

____________________________________________________________________________________________

**MILITARY STATUS**

Are you currently active military or reserves? _______Yes_______No  If yes, Branch: ___________________________

Are you an honorably discharged veteran? _____Yes_____No

Do you have recognition in the military with an MOS as an EMT or Healthcare Specialist? _____Yes_______No

*I hereby affirm and declare that the above information is true and correct, and that any fraudulent entry will be considered sufficient cause for non-acceptance or subsequent withdrawal from the program.*

_____________________________________________________________  ______________
Signature of Applicant  Date

*Submission Deadline with attachments: June 1, 2017 3:30pm*
RECOMMENDATION FORM as a Paramedic Education Program Participant
Morris Hospital & Healthcare Centers/JJC – EMS Academy

Paramedic Candidate’s Name: ________________________________ (Print Clearly)

TO THE RECOMMENDER: The above named applicant has applied to the Morris Hospital & Healthcare Centers Paramedic Education Program. In order to have a profile of the applicant, please respond to the following questions.

1. How long have you known the applicant, and in what capacity? ________________________________________________

2. Please rate the applicant in the following areas:

<table>
<thead>
<tr>
<th>A. Academic potential</th>
<th>Above Average</th>
<th>Average</th>
<th>Below Average</th>
<th>Unknown</th>
</tr>
</thead>
<tbody>
<tr>
<td>B. Ability to problem solve</td>
<td></td>
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<td></td>
<td></td>
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<tr>
<td>C. Ability to relate to people</td>
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<tr>
<td>D. Manual dexterity</td>
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<tr>
<td>E. Maturity</td>
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<tr>
<td>F. Judgment</td>
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<tr>
<td>G. Motivation</td>
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<tr>
<td>H. Creativity</td>
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<tr>
<td>I. Writing skills</td>
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<tr>
<td>J. Oral skills</td>
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<td></td>
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<tr>
<td>K. Reliability</td>
<td></td>
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<tr>
<td>L. Punctuality</td>
<td></td>
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<td></td>
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<tr>
<td>M. Professionalism</td>
<td></td>
<td></td>
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</tbody>
</table>

3. What do you consider to be this candidate’s major strengths?
   ________________________________________________________________
   ________________________________________________________________

4. What do you consider to be this candidate’s major weaknesses?
   ________________________________________________________________
   ________________________________________________________________

5. Why do you feel they will be successful in the program?
   ________________________________________________________________
   ________________________________________________________________

Thank you for your input & comments!

Form Completed by: ____________________________
Name

________________________
Signature

________________________
Date

Title

* Must be turned in with application
Morris Hospital & Healthcare Centers - EMS Academy

Autobiography

Please write a one-page autobiography to tell us about yourself. What does being a paramedic mean to you? Why did you choose this profession? What attributes do you have that will support your success? Write legibly!

*Must be turned in with application
The Entrance Exam will be held on Wednesday June 14, 2017 at 10am OR Thursday June 15, 2017 at 6pm in U1024 at the JJC main campus. The exam will consist of EMT-Basic knowledge and is similar to an EMT-Basic final exam. All applicants must pass with a minimum score of 80%. Please bring two #2 pencils with you to the exam. Doors will close promptly at assigned times and no admittance will be allowed once doors are closed.

Please make your exam time selection below. Times are first-come-first-served. If you select an exam time that is filled you will be notified by phone.

_____ 10am on Wednesday June 14, 2017

_____ 6pm on Thursday June 15, 2017

Applicant Name (Print): ____________________________________________

Applicant Signature: ________________________________________________

* Must be turned in with application.
Pre-Entrance Written Exam Location

Joliet Junior College U-Auditorium

Joliet Junior College
1215 Houbolt Road
Joliet, IL 60431

The Health Professions “U” building is located off parking lot E6. The auditorium (rooms 1022, 1024, and 1026), is located at the end of the main hall on the first floor, on the right-hand side.

Directions to Joliet Junior College
Coming from the south: Take I-80 to exit 127 (Houbolt Rd/Hollywood Rd), travel north on Houbolt, and turn left onto Cathy Dr, which is the entrance to Joliet Junior College
Coming from the north: Take Jefferson Street to Houbolt Rd, travel south on Houbolt, and turn right onto Cathy Dr, which is the entrance to Joliet Junior College